# Internal DIAP Annual Reporting Template

***Instructions for Disability Inclusion Officer:*** *Use this template to gather feedback from the sections of council which have actions assigned to them under your DIAP. Please collate these results into a single DIAP report for your council.*

Each relevant Division of Council is requested to provide a brief report on the implementation of council’s Disability Inclusion Action Plan (DIAP). Please provide a response to the following questions that relate to the implementation of our council DIAP.

Council name:

Council department:

Responsible officer:

## For action – Input to the ##### Council Annual Report 2017-18

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| 1. **Please provide an update on the progress your area has made in the four focus areas listed below during 2017-18. Include:**
* What actions were you undertaking?
* What progress has been made?
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| 1. Building positive attitudes
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| 1. Creating liveable communities
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| 1. Supporting access to meaningful employment
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| 1. Accessible systems, information or processes
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| 1. **How have you determined that you’re meeting the needs of people with disability?**
* What engagement or feedback have you had from people with disability?
* How has this been incorporated into your current and future planning?
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| 1. **Describe your challenges and successes in delivering on your parts of the DIAP**
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| 1. **Is there anything else you’re doing or planning for the future to contribute to greater outcomes for people with disability?**

*NB: Include new actions that your area will be undertaking and should be added to the FACS DIAP* |
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| **Additional information and comments about the information provided (include any contentious issues)** |
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### Approval

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| **Division** | **Author** | **Endorsed by**  | **Date** |
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Please send a copy of your final, collated report to LGNSW Social & Community team at: lgnsw@lgnsw.org.au and NSW FACS Disability & Inclusion Planning at NSWDIP@facs.nsw.gov.au
This will allow us to promote council’s work more broadly to government, community and across councils.